

## ASSECO DATA SYSTEMS S.A. WEBSITE PRIVACY POLICY

This Privacy Policy sets forth the principles of collecting, processing and protecting personal data collected from Users during the use of the content and functionality of the Website.

### 1. Definitions:

- 1) Asseco Data Systems S.A. – Asseco Data Systems S.A. with its seat in Gdynia, at ul. Podolska 21, 81-321 Gdynia, entered into the Register of Entrepreneurs of the National Court Register kept by the District Court Gdańsk-Północ in Gdańsk under KRS No.: 0000421310, 8th Commercial Division of the National Court Register, tax identification number NIP 517-035-94-58, REGON 180853177, with share capital in the amount of PLN 120.002.940,00 (paid in full);
- 2) CERTUM PCC – CERTUM Powszechne Centrum Certyfikacji Asseco Data Systems S.A. (General Certification Centre), ul. Bajeczna 13, 71-838 Szczecin;
- 3) Cookies – text files that are stored in the mass storage of the device used by the User while using the Internet Service;
- 4) GIODO – Inspector General for the Protection of Personal Data seated in Warsaw;
- 5) Google Analytics – software enabling tracking traffic on the Website and monitoring the conducted marketing activities;
- 6) Newsletter – an electronic newsletter containing commercial information on products and services of Asseco Data Systems S.A.;
- 7) Privacy Policy – this document specifying the principles of collecting personal data and its protection by Asseco Data Systems S.A.;
- 8) Website – websites available at <https://www.assecods.pl>, <https://www.certum.pl>, <https://www.certum.ru>, run by Asseco Data Systems S.A.;
- 9) Personal Data Protection Act – act of 29 August 1997 on personal data protection (i.e. Journal of Laws of 2016, item 922, as amended);
- 10) User – a natural person, a legal person or an organizational unit without legal personality;

### 2. Data collected by the Website:

- 1) During the User's visit to the Website, the following information is downloaded automatically via Google Analytics service:
  - a) IP address and name of the domain,
  - b) type of the browser used,
  - c) type of the operating system.
- 2) The Website automatically collects geographic data as well as data on the activities performed by the User, which will be used only for marketing analyses.

### 3. Use and protection of the User's personal data by the Website:

- 1) Asseco Data Systems S.A. shall be the Administrator of the Users' data listed in section 2 item 1 of the Privacy Policy.
- 2) In cases defined by special regulations, the User shall have the right to access the contents of his/her data, the right to correct it, as well as the right to demand its removal from the database.
- 3) The Users' data shall also be made available to state administration bodies, law enforcement agencies and judicial authorities at their express request and only in the cases specified by the generally applicable law.

- 4) CERTUM PCC has a database registered in GIODO that contains personal data of Users who purchase products or services provided by CERTUM PCC.
- 5) The personal data provided by the Users during filling in forms at the Websites is known only to the User and Asseco Data System S.A. Company, which guarantees that the Users' personal data will not be disclosed to anyone, except in the cases where the obligation to disclose it results from the generally applicable regulations. At the same time, the User is obliged to take due care when making the data referred to in the previous sentence available to third parties.

#### **4. Cookies:**

- 1) When using the Website, the mass storage of the device used by the User stores DoubleClick Cookies that collect information about the manner of using the Website's content (including a randomly generated 18-digit unique identifier assigned to web browsers installed on the User's specific devices).
- 2) The device identifier stored in a Double Click cookie is added to a remarketing list that is stored on Google servers and then grouped by specific categories.
- 3) The information stored in Cookies files on the User's device's mass storage is then used for remarketing purposes.
- 4) Remarketing consists in the external providers' using data collected in Cookies files to display advertisements based on the data collected during the User's use of the contents of the Website.
- 5) The User may disable the use of Cookies in a browser with the use of the option of disabling Google's advertising or at the Network Advertising Initiative website.
- 6) Cookies in no way modify other data stored in the User's device's mass storage, nor do they affect the proper operation of the operating system.

#### **Newsletter:**

- 1) The User may agree to receive the Newsletter. For this purpose, he/she must provide his/her data in the field concerning the Newsletter or fill in the appropriate form, placed on the Website, in which he/she provides, among others:
  - a) e-mail address
  - b) name and surname
  - c) enterprise's name
  - d) job position
  - e) address and postcode.
- 2) The User may at any time withdraw his/her consent to receive the Newsletter by sending an e-mail to: kontakt@assecods.pl with the content "I withdraw my consent" and entering "Newsletter" in the subject of the message.

#### **Final provisions**

- 1) The Website reserves the right to change this Privacy Policy. In matters not regulated by the law, the relevant provisions of the Personal Data Protection Act and the Civil Code shall apply.
- 2) This Privacy Policy is effective as of 11 August 2017.